

April 19, 2021

Call to Order: The monthly meeting of the Sterling Planning and Zoning Commission was called to order at 7:35 p.m.

Roll was called: Frank Bood-present, Dana Morrow-present, Ross Farrugia-present, Victoria Robinson-Lewis-present, Michael Rouillard-absent, Alternate John Angelone-absent, and Alternate Kim Smith-Barnett-present.

No alternate was seated.

Staff present- Link Cooper and Patricia Ball.

Audience Comments: None.

Approval of Minutes: V. Robinson-Lewis, made a motion, seconded by D. Morrow to approve the monthly meeting minutes of 3/15/2021 as written and presented. All voted in favor of the motion.

Correspondence: None.

Unfinished Business:

a. Discussion Regarding the Plan of Conservation and Development: J. Rabbitt was unable to attend tonight's meeting. Chairman Bood stated the POCD is still in process. D. Morrow, made a motion, seconded by V. Robinson-Lewis to table this item. All voted in favor of the motion.

New Business:

a. Discussion Regarding Valley View Subdivision: Chairman Bood reminded members of the Valley View Subdivision which was approved in 2003 by the board. Due to a change in ownership with some of the lots, there has been some questions regarding the usage of the lots and deeded easements. Chairman Bood wished to remind members of the commission of the importance to have all subdivision requirements documented well before an application is approved. He stated this subdivision should be a valuable learning experience for the members and reinforce the need to have all easements, well, drainage, sediment and erosion plans, signed off prior to the issuance of any permits. The chairman believes the town may see an increase in these applications going forward and wanted to remind the members of the value they provide in this application process.

Audience Comments: None.

Any Other Business:

a. Commission Workshop – Roles, Responsibilities, Policies and Procedures: Chairman Bood stated no discussion needed at this time, item will remain on agenda.

Executive Session to Discuss 177 Gibson Hill Road – aka- Gibson Park, LLC: Commission chose not to go into executive session.

Adjournment: D. Morrow R. Farrugia made a motion, seconded by R. Farrugia, to adjourn at 8:36 p.m. All voted in favor of the motion.

Attest: _____
Patricia Ball, Recording Secretary

Attest: _____
Dana Morrow, Secretary